

Board of Directors Meeting

Bedford, PA

September 18, 2010

The meeting was called to order at 10:35 a.m. with President Brian Fritz presiding. A quorum was present. Attendance attached.

The **minutes** of the previous board meeting were accepted as distributed by a motion made by Verna Cowin, seconded by Amanda Valko. PASSED

The **treasurer's report** was distributed by Paul Cowin. Discussion: membership is down, back issue sales have increased, mailing costs have increased and will increase again in January. The treasurer's report was accepted on a motion by Noel Strattan, seconded by Jim Wosochlo. PASSED

Old Business:

Elmer Erb Fund Report—Kurt Carr, chair presented the written report. The fund is making some money with conservative investments. Life membership costs have been covered. Assessments will have to be made if the board asks for a supplement to the general fund or to cover C-14 awards.

Grants Reduction/ Financial Deficiencies/Revised Budget—Paul Cowin presented the first two quarters of 2010 and the projected budgets for 2010 and 2011. 2010 shows a decrease of \$2,500 in grants from 2009 and in 2011 there will likely be no grant money available.

Discussion:

- All expenditures will be adjusted if possible.
- Smaller number of Archaeology Month posters printed and no mailing of posters to individuals
- SPA Newsletter is being published in black and white to save money.
- Ask for members to receive the SPA Newsletter by email to save on printing and postage. We must maintain a 200 minimum to use the bulk mail system.
- Reduction in the number of SPA Newsletters printed annually, possibly from 3 down to 2.
- Examine journal costs.
- Use money from the publications fund to cover some printing and brochure expenses.

Archaeology Month 2010—Amanda Valko reported that 5,000 posters were printed and distributed to chapters for distribution to their members. Jim Wosochlo was thanked for his work in designing the poster. It will be PAC's turn to develop the poster for 2011. Amanda will try to meet with the PAC Archaeology Month Committee early next year to discuss plans and expenses. Amanda asked for a motion from the SPA to commit to \$300 expenditure for Archaeology Month posters for 2011. Motion entered by Paul Cowin, seconded by Meli Diamanti. PASSED

Pennsylvania Archaeologist Editor's written report--"To The Board of Directors: I am pleased to report that the Fall 2010 issue (Vol. 80-2) of *Pennsylvania Archaeologist* is proceeding on schedule and on budget and should be in members hands by the late November or early December. I also have sufficient materials in hand for the Spring 2011 issue (Vol. 81-1), which should also be on schedule and on budget. Thanks go to the authors who have submitted materials, our Editorial Board, and Ken Fischer, for the continued success of the journal. Bill Tippins, Editor, September 14, 2010."

Digitizing Back Issues of the Pennsylvania Archaeologist—Paul Nevin is trying to contact George Pervarnik for an update. George has had a set back with computer problems. No current information on the project is available at this time.

SPA Newsletter by email—the Society needs to promote email newsletters to save on printing and postage. The list is growing slowly. We cannot go under 200 to preserve our bulk mailing status.

Pennsylvania Farm Show—Kurt Carr reported on the PHMC's decision not to participate in 2011. The space offer was limited because of reorganization by the Secretary of Agriculture's decision to feature Pennsylvania agricultural products in the larger venue. The plans called for placing all educational organizations together in a small, obscure alcove off the beaten path away far from the largest audience. It is hoped that 2012 will find room for these groups back on the main floor. New PHMC management, poor financial conditions and uncertain future for educational organizations and non-profit supporters make the decision on participation in 2012 undecided.

Education Committee/Cabela Event—Gene Delaplane, chair reported on a very successful promotional event at Cabel's in Hamburg, PA. All participants agree that they were able to reach a large number of people at the event. The audience showed a great deal of interest. We will be watching for applicants for new memberships generated from the event. Another Cabela event or one similar to this event will be planned in the future at a new location. It was suggested that sportsman shows would be another good venue. The Education Committee will also work on appropriate hand outs and educational materials to be used at these events. Best use of our printing funds will be considered.

Awards Committee appointment of Lynne Baer by President Brian Fritz was approved on a motion by Noel Strattan, seconded by Amanda Valko. PASSED. Two other committee members will be chosen by Lynne. Catherine Spohn and Judy Duritsa will mentor Lynne in this position. Amanda Valko will turn over the committee records to Lynne.

PAC Representative—Paul Raber submitted a written report: PAC will be organizing another **Archaeology Day** event at the State Capitol in October. Rick Geidel, PAC President, will be making the local arrangements, which will include the presentation of the Fisher Award to a public official who has promoted or supported archaeology in Pennsylvania. There will also be activities and presentations for local school groups. Details will be forthcoming.

PAC and SPA will jointly sponsor the **2011 Hatch Scholarships** to support student attendance at the annual meeting. Announcements will be distributed in January 2011. Please contact Paul Raber with any suggestions for notifying prospective applicants. The scholarships are awarded to any students in Pennsylvania schools (high school through graduate school) who will attend the meeting.

The effects of the recent **PennDOT/FHWA/PHMC statewide programmatic agreement** are a continuing concern. It is clear that the new procedures will reduce the number and extent of archaeological and historic structures studies. There is a need for monitoring and periodic assessment of the program and its effectiveness in protecting archaeological and historic sites in which PAC and SPA could play a role. The new procedures rely heavily on public involvement and participation in review and compliance, so the education of public organizations—especially historical societies, local preservation and advocacy groups—regarding their role is critical. Again, PAC and SPA have a role to play. **Brian Fritz would like to have the SPA be more involved with this process and will work toward that goal.**

The status of the **PAC/PHMC publications** series is still uncertain. Continuing and worsening issues with the budget and recent staff changes make the future of the series doubtful. It seems unlikely that the Transitional volume that Kurt Carr and Mike Stewart are editing can be published by the PHMC, so another publisher will be sought. **Discussion: Verna Cowin suggested that the PAC/PHMC publication series might continue with funds from the SPA Publication Fund if other funding sources are not available. Another suggestion was made that the PAC/PHMC publications series apply for the ESAF Brennan Award for funding.**

PAC expects to participate with SPA in the 2011 Farm Show exhibit but no details of the plans are available at present. **Note: PHMC is not participating in 2011.**

The **Fall PAC meeting** will be held in November. The date and place have not been set.

Website Update/help—Brian Fritz reports that the website is not completely up to date but he is working on it. He also will be looking into website help that has offered.

Brian also reported that he wrote a letter from the SPA on behalf of Bernard Means to Art Spiess and ESAF to support a publication funding request on Bernard's WPA research. The support was approved at the April 2010 BOD meeting.

Guidelines for conducting SPA business by email/Draft presentation update—Jim Wosochlo will revise the guidelines according to input and suggestions and redistribute them to the board for approval.

Functioning Within the Society's Constitution/Parliamentarian—First Vice President Noel Strattan has been helpful in advising the Board of Directors on constitutional procedures to insure prop[er] procedure.

Nominating Committee 2010—Amanda Valko reported the ballot for officers in 2011 to date. First vice President, Sarah Neisius, Second Vice President, Jason Espino, and Treasurer position remains open. Nominations need to be finalized before the December SPA Newsletter to notify membership according to constitutional requirements.

Letter to Carnegie—the letter sent from the BOD to Dr. Sam Taylor who passed it along to Dr. Sandra Olsen, new section head replacing Dr. David Watters. It was suggested that the SPA set up a meeting with Dr. Olsen to discuss the **Ohio Valley Collections** and making them available for research. Meanwhile, we will make contact and send copies of our Newsletters to make her aware of our presence and interest in the collections.

Student Scholarships State Museum—Kurt Carr reported for Janet Johnson on the planning for a new scholarship program. The goal of the fund is to increase membership among young people and promote interest in research of archaeology in Pennsylvania for this age group. The scholarship will provide one-year student memberships for the SPA and \$100.00. Scholarships require a single author paper submitted by March 1, 2011. Winning paper will be based on quality of original research, presentation and appeal to the avocational and professional archaeology community. The paper will be published on-line through the PHMC website and submitted for review to the editor of *Pennsylvania Archaeologist*. The Editor has final decision on publication. . Presentation of the award will be announced at the SPA Annual Meeting. Announcement of Scholarship application will be via the PHMC web site, State Museum of PA blog (<http://twipa.blogspot.com/>) and via electronic mailing notifications to colleges and universities in September of year prior to the Annual Meeting.

History Bill of Rights/Preservation Survey—Noel Strattan asks that members of the archaeological community take the Preservation Survey to insure that archaeologists are heard from. The address for the survey was circulated by email to all board members and chapter presidents. Please take the survey and pass it along to other interested parties. There will be a new survey soon concerning the BHP Preservation office five-year plan to be submitted to the Federal government. Noel will send out a notice when that happens.

Annual Meeting 2011 and beyond—Mary Alice Graetzer asks that chapters consider hosting the Annual Meeting in 2012 and beyond. Guidelines for hosting can be found on the SPA website under archives. Contact Mary Alice or the Secretary with questions. **2011 Annual Meeting will be hosted by John Shrader Chapter #21 in Morgantown, PA April 8-10, 2011. Banquet speaker will be Dean Snow.**

Rack Cards/Promotional Brochures—following the previous BOD meeting discussion on printing promotional and membership informational materials , it was decided to investigate rack cards as a cheaper method of promoting the SPA to the public. Ken Burkett suggested at that time that we develop a rack card for promotional purposes. Jim Wosochlo has volunteered to work with Ken on a design. Since our current brochures and membership forms will probably be depleted in 2011, we will need promotional materials ready for printing. Printing estimates will be obtained. A motion to use money from publications account was entered by Verna Cowin and seconded by Marc Henshaw. The motion was amended to include brochures needed by the Education Committee and for use at the Farm Show. Seconded by Noel Strattan. PASSED

New Business

Resignation—Jim Herbstritt has resigned from positions of Chairman of the Jacob Grimm C-14 Committee, Trustee for the Elmer Erb Permanent Fund, and the Education Committee and as designer of the Archaeology Month poster. Jim has been a valuable member for many years. The board directed the Secretary to send a thank you to Jim for his service to the Society.

Jacob L. Grimm C-14 Committee—President Brian Fritz has appointed Bernard K. Means as the chairman of the C-14 committee on a motion made by Amanda Valko, seconded by Marc Henshaw. PASSED Committee vacancies will be filled by Bernard. It was suggested that Bernard review the guidelines and possibly the methodology of the dating process for more accurate and perhaps cheaper results. The C-14 award is 50/50. The cost to the Society varies. With less money available, the Elmer

Erb Fund may be tapped to pay for the award. Kurt Carr asked the Board for an opinion about the costs of the C-14 awards and the need for limits on the amount or number of awards presented annually.

Correspondence—the Society has received communication from Jim Greenwood, expelled member of Westmoreland Chapter #23 and Mon-Yough Chapter #3. Mr. Greenwood was asking for a Board intervention from perceived abuse by the chapters in the matter of his expulsion. The Secretary and President responded to Mr Greenwood's inquiry with a statement from our constitution on membership and the lack of any provision for the board to intervene in local chapter governance. Chapters have by laws and a board of directors who are responsible for the decision making at the chapter level. Mr Greenwood responded in a hostile matter. It was decided that further correspondence with Mr Greenwood would be unproductive.

Discussion for the Good of the Society

Bill Black has contacted the Secretary for guidance in forming a new chapter in the Franklin, PA region. A petition with probably be ready for submission before the next Annual Meeting.

We have had no further communication from the group in Indiana County who were considering a new chapter in that area.

There being no further business, the meeting was adjourned at 2:05 p.m.

Respectfully submitted,

Judy M. Duritsa

Secretary.