

**Board of Directors
Bedford, PA
October 11, 2008**

Minutes

The meeting was called to order at 10:40 a.m. with President Paul Nevin presiding. A quorum was present. (Attendance attached)

The reading of the **minutes** from the previous meeting was dispensed with on a motion by Amanda Valko, seconded by Verna Cowin.

Treasurer's Report—Paul Cowin presented a written and verbal report. The Society is solvent. A number of financial issues were addressed. Treasurer's report was accepted.

Financial Discussion:

Elmer Erb Permanent Fund—Kurt Carr sent a written report on the activity of the Erb Fund. The profits are smaller than previous years due to the market but we are investing for the long haul.

Budget 2008-2009—a proposed preliminary budget was put out to the board for consideration. Factors affecting the budget would be as follows:

Grant Funding—the grant for 2008 has been used entirely. The grant for 2009 will be in the amount of \$5,000, which is less than requested. We must adjust planning for the lesser amount.

Luhman Fund—under the original formation agreement, the interest on the fund is now available to be used for Archaeology Month expenses or educational purposes at the discretion of the Board of Directors.

Printing and Publication costs—the reprint of the SPA promotional brochure is complete. Due to the cost of the brochures, the board has ruled that each chapter may request 150/ year for chapter use. The membership brochure or the promotional brochure may be copied if additional numbers are needed. The Discover and Preserve reprint has not been completed to date. The printing costs will be budgeted when the brochure is ready for printing.

The response from the various promotional and educational brochures was discussed. The board concluded that the Petroglyph brochure was received well at the Farm Show, with educators and the public. Since the state lacks funding for a reprint, **a motion was entered by Brian Fritz to authorize funds to sponsor the Petroglyph brochure reprinting costs up to \$2,000 from the Publication Fund, seconded by Amanda Valko. PASSED**

Pennsylvania Archaeologist—Editor Bill Tippins sent a written report on the status of publication. Vol. 78 (2), Fall 2008 is at the printer and will be in member's hands soon. Vol. 79 (1), Spring 2009) is being edited. The Editor will update the board with changes. No change in budget is requested for 2009. Bill thanks his editors, peer reviewers, and mailing staff for their continued help.

Digitizing Back Issues of the Pennsylvania Archaeologist—George Pevarnik is working on the digitizing process for Volumes 11-25 ending with the Index issue. These issues are currently out-of-print and the next logical step since Volume 1-10 has been previously in reprint. Eight of these issues in hard copy are missing and will be found through the membership or libraries. The digitized volumes will be available in Pdf format from the hard copies and will be searchable. **A motion entered by Amanda Valko to cover the cost of the CD production from the Publication Fund was seconded by Jason Espino. PASSED**

Archaeology Month Committee—Amanda Valko reported extensively on the ongoing issues of the Archaeology Month preparations and mailing procedures. A total of 5131 packets were mailed with the returned mail numbers not yet available. Amanda worked at length to cull the invalid and duplicate addresses from the mailing list. She also entered the list into Microsoft Access format. Consulting firms, National Historical Sites, PennDot, PA Legislators, County Historical Societies and Conservation Districts were added to the list. The Archaeology Month Calendar was limited by non-reporting. The calendar was available on the SPA Website. We still have outdated websites from other organizations representing Archaeology Month that need to be updated. The use of an outside bulk mailer is deemed to be essential. The transport to Harrisburg and the postage process will also be evaluated and reformed as needed. Since it is PAC's obligation to prepare the mailing for 2009, a collaboration meeting will be needed. Amanda will work with PAC on the transition.

Pennsylvania Farm Show—Kurt Carr reports that funding is necessary if the PHMC booth is to be open at the Farm Show in January 2009. The topic for the event was to be New Deal Archaeology. Funding is not available for the space or for the educational handouts or the displays. The SPA sponsors this event annually and has had a good response of interest and membership generated by the show. **A motion by Meli Diamanti to offer up to \$2,000 to meet requests for funding in support of the Pennsylvania Farm Show was seconded by Brian Fritz. PASSED** Paul Nevin will investigate the needs and the Society's ability to help with the funding crisis by contacting Kurt Carr and Jean Cutler. If PAC or other funding sources materialize, volunteers will be needed to man the booth. Additional information will be sent out to the Board and Chapters as it becomes available. **The lack of funding will be protested in a letter concerning the non-support directed to Barbara Franko from the SPA President Paul Nevin on a motion entered by Brian Fritz, seconded by Amanda Valko. PASSED**

Awards Committee-C-14 Certificate was not discussed due to the absence of Catherine Spohn, Jim Herbstritt and Bob Oshnock. The completed certificate will be presented to the Board when available.

National Register Nomination—Brian Fritz is working with the homeowners association in the Bedford/Somerset area to register the Ft. Dewart Site. The Ft. Dewart Site has been mapped and photographed to date. Brian will be mentoring the group through the process. Paul Nevin continues work on registering the Rock Art of Safe Harbor.

Archaeological Legacy Institute—Amanda informed the board of the renewal deadline for SPA sponsorship. The funding for continued support was approved at a previous Board of Directors meeting.

Consulting Party Update—Brian reports that the Allegheny National Forest has agreed to a partnership with the Society. The initial intent was to establish a relationship for informational purposes. The Allegheny National Forest groups is interested in obtaining grants for areas on the

Clarion River. Monitoring the activities may help to preserve archaeological sites in the Forest domain.

Education Committee Status—Mary Miles, chairperson, continues to have health issues and the committee is stagnant. A committee reorganization will take place allowing the committee to continue the mission of producing educational material for Archaeology Month, compiling a speaker's list and other collaborative projects for sharing information to the educational community and the public.

Nominating Committee—No report was available. Nominations will be announced in the Winter 2008-09 SPA Newsletter.

SPA host to ESAF 2009—The preliminary contract has been approved and will be sent with the \$500 deposit to the Holiday Inn in Johnstown, PA. The meeting will be held November 5-7, 2009. Tour date for visiting local sites will be November 5. Paula Zitzler who is working in the area has agreed to help set up and guide the tours. We hope to set up visits to Flight 93 and the Johnstown Flood Museum and other sites as time permits.

Jason Espino has volunteered to be program chair. Meli Diamanti will be on the registration desk. Many volunteers will be needed especially for the hospitality and book room jobs.

Pac Representative Report—Paul Raber send a written update of PAC activities. PAC will be funding three student scholarships to support attendance at the 2009 SPA annual meeting. PAC encourages the SPA to consider additional student scholarships of \$100 each.

PAC will be holding a symposium on recent research on the Terminal Archaic (Transitional) period in Pennsylvania at its spring meeting, held in conjunction with the 2009 SPA annual meeting.

PAC will again be offering funding support for C-14 dating and CD report production. PAC has \$3500 available to support C-14 dates on sites in Pennsylvania. Applicants should contact Dr. Heather Wholey at West Chester University with proposals. PAC will also offer support for the production of archaeological technical reports in CD format. Up to 5 such reports on non-transportation related projects, private or public, will be produced. Applications should be sent to Ben Resnick at GAI Consultants.

PAC will be sponsoring the 2008 Archaeology Day at the Capitol event on Tuesday, October 21, 10:00 AM-2:00 PM, in the East Rotunda of the Capitol. SPA members are encouraged to attend, and are asked to contact their state representative and senator and encourage them to attend. PAC will present the 2008 John Stuchell Fisher Award to Rep. Rob Kauffman from Shippensburg for his help in securing funding for the excavation of Fort Morris.

PAC/SPA Student Scholarships for Annual Meeting—Verna Cowin entered a motion for the SPA to provide one student scholarship for Annual Meeting to be administered through PAC President, Paul Raber using their guidelines. **Seconded by Brian Fritz. PASSED**

(Addendum: Meli Diamanti suggested by email after the Board meeting that the chapters might be willing to fund similar scholarships if asked. The Secretary will contact the chapters concerning this issue.)

PennDot Vendor Registration—Payment for registration was a problem at Annual Meeting registration for PennDot participants. The vendor set up procedure required a Social Security number that host chapters are reluctant to provide. Treasurer Paul Cowin assures us that the Society's EIN number is an appropriate substitute for vendor status to satisfy PennDot. Future inquiries should be directed to Paul.

New Business

Graduate Student Appeal—Amanda Valko received an appeal for funding from an out of state student for work at Ephrata Village. Since we have no program in place for support of excavations, or for support of non-resident projects, or for non-SPA members, the Society decided that it is unable to offer monetary support for such projects at the present time. Amanda will notify the student of our decision.

Rock Art CD—Bill Tippins has produced at his own expense the CD-ROM reprint of James L. Swauger's Rock Art of the Upper Ohio Valley. The CD will be marketed through mail order with an order form available in the SPA Newsletter and the SPA website. Chapters may request a supply for consignment. (*Addendum: An incomplete scan error has been detected on plate 50. The correction can be mailed or downloaded from the SPA website.*)

ESAF Bookroom—An urgent request was received by Bill Tippins to supply SPA publications for the ESAF Bookroom at the November 2008 meeting. It was decided to send an inventoried set of Pennsylvania Archaeologist if someone would be able to deliver them at the meeting in NY. Arrangements will be made with Amanda Valko or someone from the State Museum of Pennsylvania.

Erb Records—the Secretary has come by the original Elmer Erb Permanent Fund Records. These records passed from Bob LaBar to Tom Kirshner and to Bill Johnson after Tom's death. They were transferred to the Secretary and are now being delivered to Kurt Carr, current Elmer Erb Committee Chair. When Kurt is finished, the records will go to the SPA Archives at Indiana University of Pennsylvania.

Wikipedia—Information on this popular website is not particularly accurate. Brian Fritz brought example of the Archaeology topics particularly the Pennsylvania topics to show the types of information filtering through the Wikipedia site. He asks if anyone would be interested in writing more accurate information to be submitted to the site? SPA will investigate the possibility of a volunteer Wikipedia writer or editor.

Byrd/Leibhart Site—Paul Nevin reported that York County has agreed to purchase and preserve this site. This has been a long-term struggle to preserve this site from developers. Another related site, Oscar Leibhart might be preserved by the Archaeological Conservancy if \$1,00,000 in funds are available. Donations are needed. Check the Conservancy's site for donation information.

Respectfully submitted,

Judy M. Duritsa
Secretary, SPA