



The Society for Pennsylvania Archaeology, Inc.

Via Zoom

Board of Directors

Minutes

November 19, 2022

Call to Order—The meeting was called to order at 10:03 am. with President Kira Heinrich presiding. A quorum was present. Attendance: Kira Heinrich, Ken Burkett, Chuck

Williams, Sarah Neusius, Phil Neusius, Roger Moeller, Janet Johnson, Susanne Haney, John Nass, Laura DeYoung, Kurt Carr, Amanda Valko, Paul Raber, Meli Diamanti, Angie Jaillet-Wentling, Jim Barno and Judy Duritsa.

Minutes—from the April Board meeting were accepted as distributed on a **motion** by Chuck Williams, seconded by Roger Moeller, PASSED.

Treasurer's Report—Ken Burkett offered a written and verbal report on finances to date. Membership and income are on track. Ken was looking for direction on the use of the profit from the auction at Annual Meeting. There being no host chapter to share, the entire \$1,007 was turned over. One half will go to the Elmer Erb Permanent Fund as usual. It was decided that the half that normally went to the host would be set aside for encouraging student engagement at Annual Meeting through scholarships, registrations fees or other aid to be determined. This **motion** was entered by Sarah Neusius, seconded by Chuck Williams, PASSED.

The Education Committee was charged with updating the academic contact list and initiating a plan to advertise the available scholarships from the SPA including the Kinsey, Hatch and Elmer Erb Research Grant.

Society for Pennsylvania Archaeology					
2022 Income/Expense	YTD	2022 Budget		%	
Checking Start					
INCOME:					
1900	Sales Tax Collected	23.58	35.00		67%
4000	Memberships	9,310.00	13,500.00		69%
4101a	Back Issues Sales (paper) Taxable	93.00	100.00		93%
4101b	Back Issues Sales (PDF) Taxable	426.00	300.00		142%
4151a	Back Issues Sales (paper) Non-Taxable	80.00	100.00		80%
4145b	Back Issues Sales (PDF) Non-Taxable	250.00	350.00		71%
4155	SPA Logo Items (Non-Taxable)	51.00	150.00		34%
4104	Sales postage	38.00	50.00		76%
4160	EBSCO Royalty	125.22	150.00		83%
4200	Grant Income	-			0%
4401	Annual Meeting 50/50		151.50		
4402	Annual Meeting Erb Auction	1,007.00	650.00		155%
4403	Annual Meeting Registration	5,939.60	6,900.00		86%
4404	Annual Meeting Book Room	684.00	250.00		274%
4405	Annual Meeting Sponsors	200.00	2,000.00		10%
4400	Annual Meeting PAC Session		525.40		
4600	Donations	251.50	500.00		50%
4602	Memorials	-	250.00		0%
4603	Scholarship Income	-	300.00		0%
4800	Annual Field Trip Income	1,250.00	2,800.00		45%
4900	Marker Donations	40.00	2,200.00		2%
Total Income	20,405.80		30,585.00 \$		67%
Event Cash Redeposit					
4700	Funds Transfer		-		
Total Income					

EXPENSES:

6000	Supplies	-	65.00	0%
6002	Rack Cards	-	300.00	0%
6101	Treasurer Bonding	100.00	100.00	100%
6104	Banking Supplies	0.80	25.00	3%
6200	Journal Printing	3,409.65	4,500.00	76%
6300	Newsletter Printing	2,534.22	3,000.00	84%
6402	Journal Postage	165.80	1,500.00	11%
6403	Sales Postage	-	75.00	0%
6404	General Postage	352.47	225.00	157%
6406	Box Rent	100.00	92.00	109%
6407	Newsletter Postage	1,210.00	825.00	147%
6408	Membershp Renewal	237.83	100.00	238%
6500	Sales Tax Paid	23.29	45.00	52%
6601	ESAF Assessment	100.00	110.00	91%
6602	SAA Assessment	-	35.00	0%
6603	Archaeology Channel	-	250.00	0%
6800	Annual Meeting	5,672.84	5,500.00	103%
6801	Annual Meeting Awards	691.39	400.00	173%
6900	Archaeological Month	-	350.00	0%
7100	SPA Logo Items	-	250.00	0%
7200	Erb Trust	-	1,000.00	0%
7400	Scholarship Expense	75.00	600.00	13%
7500	Paypal Fee	326.12	150.00	217%
7600	Web Site Maintenance	52.98	350.00	15%
7800	Annual Field Trip Expense	1,065.06	2,800.00	38%
7900	Marker Expense	-	2,200.00	0%
8200	Grant Expense	356.00		0%
8000	Other	246.24	200.00	123%
Total Expense	16,719.69		25,047.00	67%
Profit/Loss	3,686.11		5,538.00	67%

Society for Pennsylvania Archaeology**2022 Financial Summary****31-Oct**

Assets on Hand Farmer's Checking **25,824.20**
(1001)

Farmer's Savings (1002) **2,501.21**

Farmers CD **30,067.51**

Total **58,392.92**

SalesTax Payable **12.08**

Restricted Funds

Cowin Fund (985.53)

PHMC Historic Marker Fund 295.00

SPA Financial Restricted Total (678.45)

Picture

Unrestricted Total

Old Business

Financial: Elmer Erb Permanent Fund Report/Elmer Erb Research Grant Program—Kurt Carr, chair submitted a written and verbal report:

ELMER ERB PERMANENT FUND ACTIVITY FOR 1/1/22 –11/1/222022 fourth quarterly report.Balance as of 1/1/22Mutual Funds

Delaware High Yield Opportunities Fund	\$19,405.48
Delaware Value Fund	\$12,751.72
T. Rowe Price Equity Fund	<u>\$39,396.20</u>
mutual funds total	\$71,553.40

<u>Certificates of Deposit</u>	
Citizen's Bank 3 yr. CD – 0.10% (matures 2/11/23)	\$6539.70
<u>Checking Account</u>	
Citizens account	
(\$3 monthly service charge)	<u>\$42,293.92</u>
	Total \$120,387.02

Transactions and Activity in 2022
 4/12/22 check to General fund for Lifetime Members \$1575.00

Balance as of 11/1/22

<u>Mutual Funds</u>	
Delaware High Yield Opportunities Fund	\$17,108.11
Delaware Value Fund	\$12,063.68
T. Rowe Price Equity Fund	<u>\$37,263.50</u>
mutual funds total	\$66,435.29

<u>Certificates of Deposit</u>	
Citizen's Bank 3 yr. CD – 0.10% (matures 2/11/23)	\$6545.70
<u>Checking Account</u>	
Citizens account	
(\$3 monthly service charge)	<u>\$40,688.92</u>
	Total \$113,669.91

From January 1, 2022, through November 1, 2022, the Elmer Erb Fund experienced a net decrease of \$6717.11. This is approximately a 6% decrease

Investment decisions will be made when the current CD matures in February 2023.

Elmer Erb Permanent Fund Research Grant information is on the SPA website and was announced in the SPA Newsletter. Application deadline in December 31 with an award announcement on March 1, annually. The application may be found on the website under AWARDS AND GRANTS section. Kurt will also contact Jonathan Libbon to have reminder placed on the SPA Facebook page.

Annual Meeting Committee:

- Ken Burkett reported that 2023 Annual Meeting plans are moving forward. All updated registration and call for papers will be in the Winter SPA Newsletter.
- 2024 will be in the Harrisburg/Lancaster/Carlisle area. Preliminary inquiries are being made. TBA
- 2025 will be planned back in Du Boise. TBA The committee is hoping to make the rotation of sites permanent. Committee help will be needed.
- We assume PAC will be holding its usual Symposium in conjunction with Annual Meeting.

Archaeology Month Committee—SPA 2022 report/PAC 2023—Amanda Valko reported that 2,000 posters were printed and there were few left with her. Janet Johnson stated that there were 700 left at the Museum that would normally have been distributed at the PA Farm Show. If we don't participate in the show, fewer posters need to be printed. Amanda stated that the savings in mailing costs worked because the posters are ready for pick up at Annual Meeting and she hopes PAC will have them available at that time in 2023.

Awards Committee—John Nass reported that the awards will be reviewed and sent out to chapters and to the newsletter and website soon. He asked that the scholarship awards also be reviewed and approved.

Education Committee reorganization update/poster session report for 2022- Angie Jaillet-Wentling reported: Updates from SPA Annual Meeting 2022:

- Angie, Amanda, and Keith Heinrich (guest judge) judged the posters at the Annual Meeting in Ligonier.
- We received a total of four entries from students at two universities.
 Richard Farley (IUP), Amanda Filmyer (IUP), Ethan Addicott (IUP), and Patrick Duggan (PSU)
- Ethan Addicott, Indiana University of Pennsylvania, won the first-place prize of \$200.00 and a one-year membership for his poster entitled "Geochemical Fingerprinting of the South Mountain Metarhyolite Quarries." Patrick Duggan, Pennsylvania State University, won the second-place prize of \$100.00 and a one-year membership for his poster entitled "Early Maize in Pennsylvania: Results from Spatial and Ecological Niche Models."

- It was an exceedingly hard decision to make and all of the judges were very pleased with the quality of submissions and presentations.
- Ken sent out their checks and membership April 26, 2022.
- Angie and Ken coordinated in August to verify that Angie will serve as the Student Poster POC for the 2023 Annual Meeting.

Committee: Angie Jaillet-Wentling (Chair), Susanne Haney, Amanda Valko, Jessica Schumer-Rowles, Kira Heinrich (?)

As a point of procedure, Angie pointed out that the Second Vice-President's role as Education chair is not in the constitutional job description and perhaps, should be, as well and the First Vice President's position as membership chair. Since amending the constitution is an involved process, perhaps a standing rule or a standing committee outline would be useful in guiding each new president with filling the committees since we serve at the discretion of the president.

ESAF Representative Report—Amanda Valko presented a brief report on the recent ESAF Meeting, held in person and hosted by Pennsylvania. Attendance was less than usual.

Keystone Grants/Petroglyph Projects—Ken Burkett reported his appreciation with the opportunity of the grant and that the plans are in place to move forward on the project.

Mini Field Trip 2023—Sarah Neusius reported that the 2020 plan for a Civil War Battlefield tour that was disrupted by the Covid pandemic would be the choice for the 2023 SPA tour. Information will be available in the SPA Newsletter and at Annual Meeting, the website, Facebook and by email.

Nominating Committee—row officers and directors (2) –No Report **Slate needed for Winter Newsletter.**

PAC Representative Report—Paul Raber gave a written and verbal report:

- PAC held an in-person business meeting in Harrisburg on October 28.
- PAC joined the Council for Maryland Archaeology, MAAC, and the National Trust for Historic Preservation in protesting the decision by the Montpelier Foundation to halt coordination with the descendant community. A letter was sent to the foundation requesting re-engagement with the descendant community.
- The 2022 recipient of the Hatch Scholarship is Evan Harris, an M.A. student at Mercyhurst. He received \$150 from PAC and SPA funds.
- PAC presented plaques to Kurt Carr and Doug McLearn at their retirement in appreciation of their long years of service.
- The DCNR cultural resources program, under the direction of Angie Jaillet-Wentling, has conducted several surveys and studies over the past year, including two at CCC camps at Greenwood Furnace and Pymatuning state parks that housed African-American crews.
- PAC is developing a Diversity and Equity Scholarship and is currently considering funding ideas. Angie Jaillet-Wentling is heading the committee.
- PAC is in charge of the 2023 Archaeology Month poster and is currently considering themes.
- As part of the Pennsylvania Hallowed Ground initiative, which aims to preserve and promote awareness of the legacies of the US Colored Troops cemeteries and related African American communities, PAC participated in a metal detecting survey and GPS mapping of the cemetery in Steelton on October 30.
- To support emerging young professionals, PAC is considering several ideas, including sit-down meetings where emerging professionals (students and young professionals) can meet informally with established professionals for mentoring and support.

Pennsylvania Archaeologist, Editor—Roger Moeller reported:

Issue 92(1) for Spring 2022 has been sent to members.

Issue 92(2) for Fall 2022 has been sent to members.

Issue 93(1) for Spring 2023 is nearly full and awaiting book reviews.

The ms flow continues to be steady.

Sarah Neusius is a very active Book Review editor looking for more titles to be reviewed.

Paul Raber, Mark McConaughy, and Bill Johnson have been very reliable manuscript reviewers.

PHMC Marker Committee—Ken Burkett reported that there are changes being made to the marker program and that the outcome, format and policies are not in place until those changes are made. Jonathan Burns and Paul Raber have approval for the Sheep Rock-shelter and also are awaiting the changes. Additional, sites and suggestions are welcome at the committee. Contact Ken Burkett, chair with ideas. Liability Insurance was purchased to cover grant and SPA activities.

Publications—Paul Raber reports:

- To guide the development of future symposia and publications the PAC symposium committee (Lara Homsey-Messer, Jessica Hedgepeth, Hannah Harvey, Aerron Kotlinsky, and Paul Raber) circulated an online survey questionnaire to PAC members soliciting ideas for symposia. Top responses included African Diaspora and The Moving Pennsylvania Frontier. Other ideas are welcome and can be directed to any of the committee members.
- Copies of *The Susquehannocks* due to the state members of ESAF as a condition of the Brennan grant were distributed at the 2022 ESAF annual meeting in Shippensburg November 4-6 and by mail.

State Museum Archives—Janet Johnson reports: The PA Archives is moving out of the tower at the museum and more space will be available. At present, there are staff vacancies to fill and going forward will depend on those hires and funding. There is no director, Chief of exhibits or Senior Curator. Funding, curation and space will be dependent on new budgets and leadership.

The Consul collection has been accepted.

Archaeology journals are still moving out slowly with sales and donations.

A thank you to Dave Burke for his help with our mailings and inventory of journals.

Website /Web Sales: Roger Moeller reports: JAN-NOV YEAR 2022

Paper Back Issue Sales	\$128.76
Susquehannock Book	21.20
PDF Back issue sales	581.62
Iron Furnace Tour	475.00
Memberships	1916.00
Annual Meeting Registration	3598.60
Total PayPal Transactions	\$6721.18

Web site

Total page views: 29,714.

Average page views per day is 94.

The most popular pages are Annual Meeting (751), Chapters (724), and Publications (628).

Most likely place (85%) visitors come from are Direct address, Bookmark, or Link in email.

About 10% of the visitors come from search engines.

Facebook and PHMC links account for 90 visits.

The most popular downloads are:

Archaeology Month

Susquehannock flyer

Length of stay: 90% were under 30 seconds.

Stays of more than 60 minutes: .4%

Workshops in Archaeology

State Museum Workshop—Held October 29, in person only, the event had 72 attendees. The theme was Pathways to the Past. There was good feedback. Plans for 2023 workshops have no theme as yet. Paul Raber will contact Janet with suggestions.

Meadowcroft Workshop—John Nass reported on the October 8th event with about 50 attendees (2/3 of which were students), with 3 speakers and the attraction of free authentic tattoos made with bone implements. No theme yet for 2023. This event has always been held in person.

New Business:

PennWest CUP Collections Clean-up and Grant—Kira Heinrich reports that all collections are back on campus at California (PennWest) with 100's of boxes and 15 collections needing curation. Several entities will be involved in the work. National Roads, DCNR Heritage areas will help with work study provision to catalog

and hopefully tie the collections to field notes and reports from the 1970's. Her advanced analytical classes will also help. With supplemental help from SPA and grant approval, the work should place collections where they need to be. In the future, there will be no collections housed at California. Downsizing will be the norm at all PennWest venues. Kira will update the plans and grant status at the next Annual Meeting.

E-mail Scams and Security—Ken Burkett gave an example of the type of email scams he receives regularly for the Society. He wanted to alert everyone to be aware and check back with him and the other officers if you receive a request for money, gift cards or information regarding any SPA business. The thieves are becoming more sophisticated and clever.

Discussion for the good of the Society

Ken Burkett reported that the Rock Art Conference will be in Pennsylvania next year. Information will follow.

John Nass asked for everyone responsible for the Awards and Grants from the Society to review and finalize the categories for the announcement via the newsletter, website and emailing/ mailing.

Reminder that the SPA Winter Newsletter deadline is December 15, 2022.

There being no further business, the meeting was adjourned at 12:12 pm.

Respectfully submitted,
Judy M. Duritsa